

Dot-Jot/Point Form Notes

- ★ begin each line with a bullet or a dash
- ★ important words only
- ★ no punctuation
- ★ no sentences
- ★ brief

FIRST. . .

read,
view or
listen, to get an overall impression.

Is there information you need? What research question will your work answer? What three subtopics can you organize ideas into to produce a thorough and detailed answer to your research question?

If you decide a text will be useful, be sure to record the bibliographic information (Works Cited) **NOW!**

NEXT. . .

read,
view or
listen to identify words or phrases to record.

THEN. . .

dot-jot onto your organizer (or lined paper),
sketch onto your organizer.

If you have a printout that you are allowed to mark, use a highlighter to identify important ideas. THEN...dot-jot!